

Graduate School of Frontier Biosciences Osaka University

Admission Documents Checklist

Transfer to the Third-year of the Doctoral Program

(Application Items)

1. **Application for Transfer to the Third-year of the Doctoral Program (Form D3-1)**
2. **Statement of Purpose (Form D3-2)**
3. **Report of Research Achievement (Form D3-3)**
4. **Official Transcripts**
5. **Certificate of Master's Degree (or Certification of Expected Completion)**

Transcripts must be received from the institutions where your undergraduate and master's degree were conferred. If you attended any institution after you completed the master's degree, we also require a transcript from the institution most recently attended regardless of whether you have completed a degree. Transcripts must be received in envelopes which bear the institution's stamp over the seal.

6. **Certificate of Status of Residence**

For applicants who have a status of residence in Japan at the time of application, a copy of your residence card, which is available at your municipal office, is required.

7. **Application Fee: 30,000 yen**

Pay through a bank transfer and paste Certificate providing payment for Application Fee (see right) in the prescribed position on the Form D3-1. Bank transfer fee is not included in this amount. Please burden this at your expense.

平成23年度 大阪大学生命機能研究科 検定料納付証明書	
金額	¥30,000
整理番号	100249
(フリガナ) 姓	
氏名	

1. 振替所定欄に貼付の上送付すること。
2. 納入額は他の納入は無効です。
3. 実印は必ず記入してください。

国立大学法人
大阪大学生命機能研究科

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(ご依頼人 → 大学)

8. **Master's Thesis**

If you are expected to complete a master's degree, submission of master's thesis is required. (A photocopy of the thesis is accepted.) If your thesis is incomplete at the time of application, submit a progress report on your research (approximately 2000 words).

If your thesis is written in languages other than Japanese or English, submit an English Summary (5 pages on A4size or letter-size sheet).

9. **Abstract of Master's Thesis**

Summary of master's thesis (one page in A4 or letter-size paper) is required.

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10. Research Proposal

A summary of your research interests and research proposal (typed, no more than one page on A4 or letter-size sheet) is required.

11. Original of TOEIC/ TOEFL Score sheets (valid test: TOEIC public test, TOEFL PBT, TOEFL iBT)/ IELTS Test Report Form

Those whose mother tongue is English and those who hold a bachelor's degree from institutions in countries where the primary language is English, may be eligible for a waiver of the TOEIC/TOEFL requirement.

Contact the Admissions Office (before you submit your application) to find out whether you are eligible for a TOEIC/TOEFL waiver.

Please be reminded that it is your responsibility to make an arrangement with the Educational Testing Service to have your TOEFL scores sent to the address below, to be received no later than July 3 by noon, 2017. Please note that scores received later than the deadline will not be accepted.

* Institution Name: Osaka University Frontier Biosciences

TOEFL Institution Code: 7956

TOEFL Department Code: 30

In case you need the record of tests taken previously you should also enter this code on Score Report Request Forms. The Official Score will then be sent directly to Osaka University, Graduate School of Frontier Biosciences from Educational Testing Service.

IELTS Test Report Form

※Please note that scores of General Training Module tests are not accepted.

※Please submit both the original and a copy (printed on A4-size paper) of the IELTS Test Report Form with a set of materials. We will return the original after confirmation. Only the test reports received prior to the period of application are to be authorized. Applicants should ensure to obtain their test scores by the period of application.

【Notes for Each of English Examinations】

(1) Applicants should check the locations and dates of these tests by themselves. Test dates vary depending on the location.

(2) It may take five weeks or more for us to receive your scores.

TOEIC Official Score Certificate, TOEFL Examinee Score Report, or IELTS Test Report Form is to be accepted by the application period. Applicants should ensure to obtain their test scores by the period of application.

(3) Test reports and certificates already submitted cannot be replaced after the period of application.

(4) Applicants who graduated from universities where English is a principal language may be exempt from submitting their TOEIC, TOEFL, or IELTS score certificate. For further information, please contact the admission office.

12. Examination Admission Card

Please submit Examination Admission Card even if you apply for a waiver of the Oral Examination.

13. Envelope for receiving an Examination Admission Card

120mm X 235mm envelope with 372-yen stamp

Only for Applicants who live in Japan

* Any documents submitted upon application will not be returned

(Registration Items)

For accepted students, the following documents are required at the time of registration in September 2017. (This is not an exhaustive list. Other items including payment of Admission Fee and Tuition Fee will be required.)

1. Written Permission for Entrance

For accepted students who wish to enroll in the Graduate School of Frontier Biosciences while maintaining employment with another institution, a statement of Written Permission for Entrance, issued by the head of the institution, is required at the time of registration.

Note: Japanese or English translations are required for certificates and documents written in a language other than Japanese or English.