Graduate School of Frontier Biosciences  
Osaka University  

Admission Documents Checklist  
Transfer to the Third-year of the Doctoral Program

(Application Items)

1. Application for Transfer to the Third-year of the Doctoral Program (Form D3-1)
2. Statement of Purpose (Form D3-2)
3. Report of Research Achievement (Form D3-3)
4. Official Transcripts
5. Certificate of Master’s Degree (or Certification of Expected Completion)
   Transcripts must be received from the institutions where your undergraduate and master’s degree were conferred. If you attended any institution after you completed the master’s degree, we also require a transcript from the institution most recently attended regardless of whether you have completed a degree. Transcripts must be received in envelopes which bear the institution’s stamp over the seal.
6. Certificate of Status of Residence
   For applicants who have a status of residence in Japan at the time of application, a copy of your residence card, which is available at your municipal office, is required.
7. Application Fee: 30,000 yen
   Pay through a bank transfer and paste Certificate providing payment for Application Fee (see right) in the prescribed position on the Form D3-1. Bank transfer fee is not included in this amount. Please burden this at your expense.

【How to pay the application fee students living outside Japan】
Applicants are encouraged to check the details and pay the application fee by credit cards or Via China Pay.

8. Master’s Thesis
   If you are expected to complete a master’s degree, submission of master’s thesis is required. (A photocopy of the thesis is accepted.) If your thesis is incomplete at the time of application, submit a progress report on your research (approximately 2000 words).
   If your thesis is written in languages other than Japanese or English, submit an English Summary (5 pages on A4-size or letter-size sheet).
9. Abstract of Master’s Thesis
   Summary of master’s thesis (one page in A4 or letter-size paper) is required.

10. Research Proposal
   A summary of your research interests and research proposal (typed, no more than one page on A4 or letter-size sheet) is required.

11. Original of TOEIC/TOEFL Score sheets (valid test: TOEIC public test, TOEFL PBT, TOEFL iBT)
   Those whose mother tongue is English and those who hold a bachelor’s degree from institutions in countries where the primary language is English, may be eligible for a waiver of the TOEIC/TOEFL requirement.
   Contact the Admissions Office (before you submit your application) to find out whether you are eligible for a TOEIC/TOEFL waiver.
   Please be reminded that it is your responsibility to make an arrangement with the Educational Testing Service to have your TOEFL scores sent to the address below, to be received no later than January 10 by noon, 2018. Please note that scores received later than the deadline will not be accepted.
   * Institution Name: Osaka University Frontier Biosciences
   TOEFL Institution Code: 7956
   TOEFL Department Code: 30
   In case you need the record of tests taken previously you should also enter this code on Score Report Request Forms. The Official Score will then be sent directly to Osaka University, Graduate School of Frontier Biosciences from Educational Testing Service.

12. Examination Admission Card
   Please submit Examination Admission Card even if you apply for a waiver of the Oral Examination.

13. Envelope for receiving an Examination Admission Card
   120mm X 235mm envelope with 372-yen stamp
   Only for Applicants who live in Japan

(Registration Items)
For accepted students, the following documents are required at the time of registration in March 2018. (This is not an exhaustive list. Other items including payment of Admission Fee and Tuition Fee will be required.)

1. Written Permission for Entrance
   For accepted students who wish to enroll in the Graduate School of Frontier Biosciences while maintaining employment with another institution, a statement of Written Permission for Entrance, issued by the head of the institution, is required at the time of registration.

   Note: Japanese or English translations are required for certificates and documents written in a language other than Japanese or English.