Graduate School of Frontier Biosciences
Osaka University

Admission Documents Checklist

【Application Items】
1. Application for Graduate Admission
2. Statement of Purpose
3. Official Transcripts
   Transcripts must be received from all post-secondary institutions attended in envelopes which bear the institution’s stamp over the seal. If you have some advanced credits upon your enrollment as a transfer student, we also require a transcript from the institution you initially attended.
   *If you hold a Master’s degree, we also require a transcript from the institution where your degree was conferred.
4. Certificate of Graduation (or Certification of Expected Graduation)
   A certificate must be issued by the President or Dean of the institution attended.
   *If you have received a Master’s degree, we also require a certificate from the institution where your Master’s degree was conferred.
5. A4-size, one-page handout for your presentation (designated form)
6. Certificate of Alien Registration
   For applicants who have a status of residence at the time of application, a photocopy of the “Residence Card” (Both side) is required.
7. Application Fee:
   Application fee is 30,000 yen. For more information regarding remittance of the application fee, please contact a faculty administrator at the Graduate School of Frontier Biosciences (seimei-daigakuin@office.osaka-u.ac.jp) before application submission. Bank transfer fee is not included in this amount. Please burden this at your expense.
   **Note:** Japanese or English translations are required for certificates and documents written in a language other than Japanese or English.
8. Written Permission for Admission
   For accepted students who wish to enroll in the Graduate School of Frontier Biosciences while maintaining employment with another institution, a statement of Written Permission for Admission, issued by the head of the institution, is required at the time of registration.
9. Original of TOEIC/TOEFL Score sheets (valid test: TOEIC public test, TOEFL PBT, TOEFL iBT), IELTS Score sheet
Those whose mother tongue is English and those who hold a bachelor’s degree from Institutions in countries where the primary language is English may be eligible for a waiver of TOEIC/TOEFL requirement.
Contact the Admissions Office (before you submit your application) to find out whether you are eligible for a TOEIC/TOEFL waiver.
Please be reminded that it is your responsibility to make an arrangement with the Educational Testing Service to have your TOEFL scores sent to the address below, to be received no later than 29 June, 2018 for Summer Application. Please note that scores received later than the deadline will not be accepted.
* Institution Name: Osaka University Frontier Biosciences
TOEFL Institution Code: 7956
TOEFL Department Code: 30
*In case you need the record of tests taken previously, you should also enter this code on Score Request Forms. The official score will then be sent directly to the graduate school of Frontier Biosciences, Osaka University from Educational Testing Service.
【IELTS Test Report Form】
Summer Application
IELTS scores of Academic Modules tests held between June 1, 2016 and May 31, 2018 are accepted.
Winter Application
IELTS scores of Academic Module tests held between Oct 1, 2016 and September 30, 2018 are accepted.
※Please note that scores of General Training Module tests are not accepted.
※Please submit both the original and a copy (printed on A4-size paper) of the IELTS Test Report Form with a set of materials. We will return the original after confirmation. Only the test reports received prior to the period of application are to be authorized. Applicants should ensure to obtain their test scores by the period of application.
【Notes for Each of English Examinations】
(1) Applicants should check the locations and dates of these tests by themselves. Test dates vary depending on the location.
(2) It may take five weeks or more for us to receive your scores.
TOEIC Official Score Certificate, TOFEL Examinee Score Report, or IELTS Test Report Form is to be accepted by the application period. Applicants should ensure to obtain their test scores by the period of application.
(3) Test reports and certificates already submitted cannot be replaced after the period of application.

(4) Applicants who graduated from universities where English is a principal language may be exempt from submitting their TOEIC, TOEFL, or IELTS score certificate. For further information, please contact the admission office.

10. Certificate of Mext (Japanese Government) Scholarship (Only for the MEXT students)

* Any documents submitted upon application will not be returned.